

STUDENTS WHOSE ATTENDANCE IS BELOW 80%

1. List of students whose attendance is less than 80% as on 07 April 2016 are hereby advised to attend classes regularly and improve upon their attendance record. This is the cautionary advice to take up attending classes regularly in order to improve upon attendance record. Review of attendance will be carried out prior to T3 exam.
2. Students may kindly note that shortage in attendance will automatically debar them from appearing in their T3 exams.
3. Those students who are debarred from taking T3 exams will be awarded 'F' grade irrespective of marks scored in their T1, T2 and Make up exams.
4. Those students **from all years** who are debarred from T3 exams will not be allowed to appear in Supplementary exams.
5. All 4th year students visiting JIIT, Noida for placement activity will be given relaxation after due approval based on recommendation of T&P coordinator. The updating of attendance data if any pending on this issue will be completed after due verification.
6. Relaxation on prolong absence on medical grounds will only be considered, if such cases have been vetted and recommended by University Doctor's.
7. All other cases including personal reasons, ceremonies at home, medical tests/consultation which do not require admission in hospital/nursing homes will be accounted for balance 20% absence.
8. Students are also advised not to request their Parent(s)/Guardian(s) to seek appointment with University authorities with a request for waiver of attendance requirement.
9. All anomalies as regards attendance record has to resolved by the student with the concerned faculty member teaching the course on a regular basis and not wait for the last moment with written/oral request for waiver consideration.
10. The status of attendance of those students who are below 80 % will be displayed on notice boards before T1, T2 & T3 exams.
11. **Students are advised not to take it for granted that relaxation on attendance criteria below 80% will be automatic as has been in the previous years.**
12. Last but not the least, the Teachers Assessment for all courses for theory and practical will have marks allotted for attendance.

Director & Academic Head